

Prewrite

- ◇ What do I want to say?
- ◇ How do I want to say it?
- ◇ Who will read my writing?
- ◇ What else do I need to know before I begin?

Brain drain

Draft

- ◇ Are my thoughts organised?
- ◇ What ideas do I want to develop?
- ◇ In what order do I want to say them?
- ◇ Who can read this and offer suggestions?

Sloppy Copy

Revise

- ◇ Have I read what I've written?
- ◇ Are my details clear?
- ◇ Should I add or take out parts?
- ◇ Have I used the best ideas and words
- ◇ Is my writing in a sensible order?
- ◇ What suggestions have others made?

Neat Sheet

Edit

- ◇ Have I used complete sentences?
- ◇ Are my spelling, punctuation, capitalization and grammar correct?
- ◇ Have I marked corrections that I need to make?
- ◇ Has someone checked my work?
- ◇ Do I have a correct and neat copy?

Goof Proof

Publish

- ◇ Should I illustrate and display it?
- ◇ Should I print it?
- ◇ Can I place it in the classroom library?
- ◇ Should I read it out loud?

Glory Story